

Title: Manager, Business Process Excellence
Department: Strategic Finance
Location: Marlborough, MA

About Akoya Biosciences:

As 'The Spatial Biology Company®', Akoya Biosciences' mission is to bring context to the world of biology and human health through the power of spatial phenotyping. The company offers comprehensive single-cell imaging solutions that allow researchers to phenotype cells with spatial context and visualize how they organize and interact to influence disease progression and treatment response. Akoya offers two distinct solutions, the CODEX® and Phenoptics™ platforms, to serve the diverse needs of researchers across discovery, translational and clinical research.

Position Summary:

The Manager of Business Process Excellence is responsible for guiding and leading cross functional leads and teams to identify, prioritize and drive initiatives that result in process definition, improvements, efficiencies, and cost savings. This individual will design and implement the framework and processes by which Akoya will execute its process excellence program across multiple departments. Key stakeholders and partners will include Operations, Commercial Operations, Finance, and IT to start with and expand to other functions over time. This person will report to the VP of Strategic Finance and work, cross functionally, with leaders across the organization. Title and salary dependent on skill, experience and education.

Duties & Responsibilities:

- Build and implement a process excellence framework (i.e., processes, metrics, governance) within Akoya
- Facilitate process improvement meetings and workshops (e.g., Kaizen events), including business process reengineering sessions, brainstorming sessions and various process improvement events.
- Develop roadmaps that outline the future goals /initiatives to achieve over time to achieve a desired future state.
- Lead process improvement projects, and other necessary transformative actions, to achieve organizational goals.
- Develop and design documents including training manuals, process outlines, flowcharts, checklists, templates, and implementation procedures.
- Define and implement the operational strategy and operating model for the "future state". Drive assessment, planning, execution, and realization to meet the project results.
- Partner closely with leadership to prioritize and implement continuous improvement in targeted areas.
- Prepare and lead regular review of process improvement projects across the company, driving visibility of this initiative across Akoya.

- Work closely with senior Akoya leadership to build a culture of continuous improvement within the company.
- Provide mentorship, tools, and teaching to Akoya employees as required.
- Other duties as required

Skills & Requirements

- Bachelor's or Master's degree in technical field of study (e.g., engineering, systems, business, finance, etc.) preferred
- 5+ years of experience in business process optimization/reengineering, applying process improvement, modeling and reengineering methodologies to conduct process optimization and improvement project
- Successful record of building, improving, and running operational business processes, ability to drive program effectiveness and high levels of business partner satisfaction
- Experience identifying and resolving complex issues, assumes leadership roles in unfamiliar or ambiguous circumstances - solid sense of accountability and sound personal judgment
- Lean Six Sigma Black Belt
- PMP certified a plus
- Prior experience in a manufacturing and product-oriented business
- Experience / understanding with/of CRM and ERP systems
- Ability to work with members of management
- Excellent written and verbal communication skills with ability to build relationships
- Strong attention to detail
- Advanced MS Office skills (Excel, PowerPoint and Word)

Akoya Biosciences, Inc. proudly affords equal employment opportunity to all qualified persons regardless of race, color, religious creed, national origin, age, military status, sexual orientation, disability, genetic information, gender identity, gender expression or gender unless based upon a bona fide occupational qualification.

Apply at: careers@akoyabio.com